

MOHAVE SPORTSMAN CLUB
3275 Oatman Road
Golden Valley, AZ 86413

June 29, 2024

Subject: **Mohave Sportsman Club (MSC) RANGE STANDARD OPERATING PROCEDURE (SOP)**

Reference: (1) National Rifle Association Range Source Book and Range Safety Officer Guide
(2) United States Practical Shooting Association(USPSA) Rifle, Shotgun and Multi-gun Rules
(3) Amateur Trap Association Rule Book
(4) National Field Archery Association
(5) National Muzzle Loading Rifle Association
(6) Single Action Shooting Society (SASS) Handbook: Cowboy Action Shooting
(7) Arizona Game and Fish Range Development and Operations Plan

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1. MOHAVE SPORTSMAN CLUB RANGE GENERAL SAFETY REGULATIONS

GENERAL:

The Safety Committee is responsible for making or changing any and all Safety Rules for each facility operated by the Mohave Sportsman Club. Changes, etc. will be presented to the BOD at least one week prior to the BOD meeting and **shall be placed on the BOD Agenda** for the next BOD meeting under "New Business."

The Safety Committee will be composed of the following: members representing the different

disciplines and at least one RSO. Since the BOD has to approve, there is no need to have an *ex officio* member of the BOD in attendance.

ALL members and non-members (Guests) entering the Mohave Sportsman Club property must sign in at the Range Office prior to proceeding to any other portion of the property. This includes, but is not limited to: Clay Facility, Long Range Shooting, Cowboy, Archery, Pistol and Rifle ranges.

Range Safety Officer(s), both employee and volunteer have unquestionable authority regarding the operations of the range.

Failure to comply with the Range Safety Officer(s) instructions; directions and/or non-compliance with the Range Safety Rules will result in your removal from the range as well as other actions may be taken against you. **NO REFUNDS** of any kind for persons expelled from the range for safety violations.

Shooters may be held financially responsible for any range damage caused by improper or negligent use of a firearm.

No alcoholic beverages or drugs are allowed on Club property. Persons under the influence of alcohol or drugs shall be removed from the property of the Mohave Sportsman Club and subject to disciplinary action. All members have a duty to help enforce this policy. (ARS 13-3102)

1. All non-members must sign a Hold Harmless form at the Range Office prior to using any facility.
2. Range fees, when applicable, are paid per shooter and may be a flat rate per day. Spectators do not have to pay but must sign an attendance roster and sign a Hold Harmless form. Spectators are barred from the firing lines and may not handle firearms or archery/primitive equipment while in attendance.
3. No child under the age of six (6) years of age is allowed on any part of the shooting ranges. Shooters are responsible for their guests and children at all times while on Club property. Parents and guardians must be in direct control of their minor children at all times.
4. Safety glasses and hearing protection **MUST** remain on during your entire use of the range.
5. Shirts and closed-toed shoes must be worn at all times. It is highly recommended that clothing with high necklines be worn to prevent burns from hot brass casings.
6. Only authorized targets, metal and paper, etc., are allowed for use on the ranges.
7. No steel core, steel jacketed, armor-piercing or tracer ammunition is allowed on the range at any time. All ammunition and equipment are subject to inspection by any member at any time.
8. Firearms shall only be tabled UNLOADED, with actions opened and muzzles pointed downrange.
 - a. Revolvers - this means the cylinder is open and visible, muzzle pointed downrange.
 - b. Semi-automatics - this means slide locked to the rear and facing upwards, chamber is clear, magazine removed and muzzle pointing downrange. This applies to pistols, rifles and shotguns.

- c. Shotguns - break-open type - shotguns will be opened and chambers visible prior to placing in a rack.
 - d. Bolt action - bolt to the rear to see chamber, magazine removed and muzzle pointed downrange.
9. Smoking, eating and drinking is prohibited on firing lines as well as at any place where black powder firearms and equipment may be present. Smoking, eating and drinking is permitted behind the YELLOW safety line only.
- a. It is highly recommended you wash your hands/face after shooting and before you eat or smoke.
10. RSO's must approve all non-MSA objects to be used as target stands or targets on the range.
11. Individuals may enter the range with holstered, "HOT" side arms. These firearms are to remain holstered until use at the firing line.
12. ANY SHOOTER can call a CEASE FIRE for any safety violation, AT ANYTIME.
- a. When "Cease Firing" or "Cold Range" is called: **STOP SHOOTING IMMEDIATELY.**
 - b. At the "CEASE FIRE" command, all firearms will be unloaded, magazines removed, actions opened, chamber flags installed and placed on the benches, with the muzzle pointed down range.
 - c. Move immediately BEHIND the YELLOW SAFETY LINE and stay there until an "All Clear" is given.
 - d. NO ONE is permitted to handle firearms or stand at the Firing Line while there is a "Cold Range" or "Cease Fire" having been called chamber flags installed.
13. When the range is declared HOT, shooters are permitted to commence firing.
- a. ONLY shooters are permitted on the firing line.
 - b. Shooters may move "safe" guns to and from the Firing Line, ONLY when the range is HOT.
14. The Use of Tannerite and Other Exploding Targets is prohibited. Any mixture or combination of chemicals designed or intended to detonate or chemically react when struck by a projectile shall not be used and are not permitted at any time on any range at the Mohave Sportsman Club. (ARS 13-3103(8))
- 15. Storage of Black and Smokeless Powder in Club Buildings**
Storage of black powder, black powder substitutes and smokeless powders shall conform to Arizona law. At no time shall anyone store or permit to be stored, more than one pound of black powder, or twenty pounds of black powder substitute(s) or smokeless powder(s), in any club building or storage container. (ARS 13-3101)
- 16. All powders must be stored in their original containers.** Relabeled and/or remarked containers for powder storage are not permitted on the Club property. Only commercially manufactured powders are permitted for use at the Mohave Sportsman Club. Club buildings do not include the covered rifle range or pistol ranges when muzzle loading events are being held.

17. As a general rule, rapid fire is not permitted on any range unless specified by the rules of a competitive event and done so during a competitive event or practice session. Otherwise, shooters must allow one (1) full second between each shot.
18. All shooters shall police their firing positions and target areas prior to departing the range. This shall include all spent casings, trash and targets.
19. Only "aimed fire" is allowed on the range. All shots must be fired at approved targets. This means firearms must be sighted at eye level.
20. Shooters may shoot from the firing line at the target in line with their position. Shooting at items placed on the ground or targets not posted at an appropriate height on target frame enables rounds to escape the range **and is prohibited.**
21. You are financially responsible for any damage that you cause to the MSC property.
22. The use of shotguns is prohibited on rifle/pistol ranges.
23. Be courteous to your fellow shooters. Always act responsibly. Foul language, horseplay or unsafe activities will not be tolerated at any time.
24. If you observe any unsafe condition, report it to a Range Safety Officer (RSO) immediately.
25. Never throw live rounds or misfired ammunition on the range for any reason. Place them in a .50 Cal. ammo box painted red and marked "DUDS." All fired brass will be placed in the 5 Gal. bucket provided at each range.
26. As a general rule, no animals are allowed on any of the ranges. Exceptions are service dogs or hunting dogs under training and under the direct control of the owner. Mohave Sportsman Club is not responsible for your animal.

MEMBER RESPONSIBILITIES:

As a member of the Mohave Sportsman Club, you have responsibilities as well as privileges. Your responsibilities include:

1. Sign in at the Range Office Range when you arrive at the club.
2. Always act in a safe and responsible manner when handling firearms and archery equipment.
3. Respect the rights of others around you and set an example of sportsmanship.
4. Shoot at prescribed targets only, and never shoot at bottles, rocks, cans or buildings.
5. Know the rules, regulations and Bylaws and help maintain safe shooting conditions by reminding others.
6. Alcohol and illegal drugs are strictly prohibited on the property of the Mohave Sportsman Club. Any person reasonably found to be under the influence of alcohol or impaired by any drug shall be immediately removed from the property and reported to a member in authority.
7. Keep all areas clean and in good order. Police after yourself for brass, targets and trash and sweep the shooting positions. Report any condition that is unsafe or out of order.

8. Join shooting and conservation groups, serve on range committees and volunteer for work assignments.
9. Serve your Club by running for elected office or volunteer for service on a Range or Management committee.
10. Participate in competitive and educational events at the club. Become a more safe, knowledgeable and responsible shooter.
11. If you have any questions regarding range use, club policies, safety or any other matter, please ask. Your board is there to serve you.

Guest Policy:

Members in possession of a membership card may bring guests to the Mohave Sportsman Club. All guests must sign a hold harmless form at the Range Office prior to shooting and pay the daily use fee in effect. Members are fully responsible for the conduct of their guests. As a member, your immediate family is welcome at any Club function or shoot. Please involve them and make your membership a family membership.

2. PISTOL RANGE REGULATIONS

Ranges designated for **non-magnum pistol caliber** shooting are: Range 0, 1, 2, 3, 4, 5, 7, 9 and 10. **PURPOSE:** To promote a lifetime of safe gun handling skills for young and old alike. To present an opportunity to truly enjoy all aspects of shooting in a family-friendly, safe environment.

REFERENCE: (1) National Rifle Association Range Source Book
(2) United States Practical Shooting Association (USPSA) Rifle, Shotgun and Multi-gun Rules

No alcoholic beverages or drugs are allowed on club property. Persons under the influence of alcohol or drugs shall be removed from the property of the Mohave Sportsman Club.

1. Firearms will be loaded only immediately before firing. Only One (1) firearm is allowed on the bench at a time. If shooting more than one firearm, additional firearms will either be racked or cased.
2. After firing, firearms will be unloaded, cylinders empty, magazines removed and all actions cleared before benching or holstering.
3. Cowboy action or tactical shotguns will only be permitted during club matches. At no other time are center fire rifles or shotguns allowed on the pistol range.
4. Firearms will not be loaded or handled if anyone is downrange or any other unsafe conditions exist.

5. Rim fire rifles of any action are permitted.

Targets:

- a. Steel targets will not be shot any closer than 30 feet. **(See Orientation in Section 12)**
- b. All paper targets will be mounted as close to the center of the target stands as possible.
- c. Target stands are not to be shot.
- d. Targets will not be positioned in a manner such that the bullet trajectory will be elevated above the top of the berm.

6. Safety and Firing Line Procedures:

- a. Ear and Eye protection shall be worn at all times when on the Firing Line. Prescription glasses and sunglasses are PROHIBITED from being worn on the Firing Line as they DO NOT meet American National Standards Institute (ANSI) standards for safety glasses. Only approved safety glasses will be worn on the Firing Line.
- b. When more than one person is on the firing line and shooting has not commenced, a shooter who wishes to begin firing will first ensure the area forward of the firing line is clear and notify other persons present by announcing "THE LINE IS HOT" loudly enough for other shooters to take notice.
- c. Upon observing any unsafe condition on the range, any shooter may call a CEASE FIRE. Upon hearing a "Cease Fire." all shooters shall clear and either bench or holster all their firearms and wait for instructions.
- d. Upon determining that all firearms are unloaded, the actions are open and the firearms are benched, a shooter shall question "IS THE LINE CLEAR?" If the line is clear, shooters may then move down range.
- e. Shooters who wish to go forward and score/change targets will unload and bench firearms with the actions open and stand behind the YELLOW Line and give other shooters the opportunity to finish their strings. When other shooters recognize that shooters are waiting behind their firing points, those still firing should conclude their string in a reasonable time.
- f. Shooters will not occupy more than one firing position; thereby, depriving other users of a firing position.

All USPSA, SCSA, IDPA, tactical, practical, and action style shooting and matches must adhere to the following policy:

1. All stages must be positioned in the bay as close to the backstop berm as possible.
2. Shooting into the right lateral berm in Bay 5 is prohibited.
3. All shooting into lateral berms must impact the berm within twenty (20) yards of the backstop berm.

4. Line of fire must be in the direction so that any potential ricochets fall within the surface danger zone as highlighted in Figure 1 below. "Line of fire" means the unimpeded expected path of gunfire.

Figure 1. Bay 1-5 Surface Danger Zone



3. RIFLE CALIBER RANGE REGULATIONS

Ranges designated for rifle shooting are: **(Rimfire only)** 0,1, 2, 3, 4, 5, 7, 8, 9 and 10. **(Centerfire only)** 8, 9 and 10.

PURPOSE: To promote a lifetime of safe gun handling skills for young and old alike. To present an opportunity to truly enjoy all aspects of shooting in a family-friendly, safe environment.

REFERENCE: National Rifle Association Range Source Book and NRA Competition Regulations.

4. 500 meter and 1000 yard LONG DISTANCE RANGE REGULATIONS

PURPOSE: This written directive is to ensure the safety and uniformity in the administration of the 500 meter and 1000 yard Small and rifle ranges. **ALL SHOOTERS WILL COMPLY** with the provisions of this directive.

REFERENCE: National Rifle Association Range Source Book and NRA Competition Regulations. Mandate from AZ DGF concerning the **Non-Simultaneous** use of these ranges. Only one can be used at a time.

GENERAL:

1. The MSC 500 meter and 1000 yard Ranges are classified as "Cold Ranges". These ranges are designed for and limited to the use of rifles firing conventional ammunition.

ACCESS:

I. The Seven Mile Hill Range is available for use by Mohave Sportsman's Club members in good standing and their guests as well as the public. The intent is to provide potential applicants for membership with an infrequent opportunity for visitation. An orientation is required prior to use of these ranges. **(See Section 12)**

2. Organized groups, including but not limited to various law enforcement agencies, may apply to the Board of Directors, which upon approval, will set forth the conditions, day(s) and hour(s) of usage and the appropriate fees therefore.

3. The use of full metal jacket (FMJ), armor piercing to include "Green Tip", is prohibited on the 500 Meter Range. Tracer ammo is prohibited anywhere on the MSC ranges. Ammunition with a velocity of more than 3200 feet per second is prohibited on the 500 Meter Range. Any and all 50 BMG ammunition is restricted to firing at paper targets on the 1000 yard range from the 1000 yard line only and ranges 8, 9 and 10.

HOURS OF USE:

These ranges are available for use during hours indicated in the Policies and Procedures Manual which are 7:00 am to 10:00 pm and as posted on the web site, social media and entrance signs. We are open 7 days (Holidays excepted) a week, keeping in mind there is a prohibition by AZ DGF where only one range may be operated at a time due to the administrative controls in place to manage physical limitations of ranges. Inclement weather such as excessive heat, cold or rain closures are at the RSO discretion.

SAFETY & FIRING LINE PROCEDURES:

I. Range safety and attentive shooters is the highest priority in the use of these ranges.

2. Basic safety rules as directed by the NRA are posted at each range for guidance and compliance.

3. Additionally, the procedures set forth will further govern the use of these ranges:

a. Shooters may not occupy more than one firing position if thereby other users are deprived of a firing position.

b. Ear and Eye protection shall be worn at all times when on the Firing Line. All persons on the Firing Deck shall wear Ear protection when the firing line is hot.

c. When more than one person is on the firing line and shooting has not commenced, a shooter who wishes to begin firing will first ensure the area forward of the firing line is clear and notify other persons present by announcing "THE LINE IS HOT" loudly enough for other shooters to take notice.

d. Shooters who wish to go forward and score/change targets will unload and bench

firearms with the actions open, magazines removed and chamber flags installed. EXCEPTION: Bolt action rifles, where bolts can be removed do not have to have chamber flags. Then stand behind the Yellow Safety Line and give other shooters the opportunity to finish their strings. When other shooters recognize that shooters are waiting behind their firing points, those still firing should conclude their string in a reasonable time.

e. Upon determining that all firearms are unloaded, the actions are open and the firearms are benched, a shooter shall question "IS THE LINE CLEAR?" IF THE LINE IS CLEAR - ***make sure the "Shooters Down Range Sign" is visible.*** Only then shooters may go forward to score, evaluate or change their targets.

4. WHILE PERSONS ARE FORWARD OF THE FIRING LINE, ALL PERSONS ON THE FIRING LINE WILL STAND BEHIND THE YELLOW SAFETY LINE AWAY FROM THE SHOOTING BENCHES AND FIREARMS. SHOOTERS ARRIVING WHILE OTHERS ARE DOWN RANGE SHALL REMAIN BEHIND THE YELLOW LINE AND NOT HANDLE FIREARMS OR AMMUNITION UNTIL ALL SHOOTERS HAVE RETURNED FROM DOWNRANGE."

5. HANDLING FIREARMS FOR ANY REASON WHATSOEVER IS ABSOLUTELY FORBIDDEN WHILE ANY PERSON IS FORWARD OF THE FIRING LINE. This means no scoping of targets, no cleaning or fixing of firearms. If, after a cease fire has been called and you wish to leave the firing line, you must do so **BEFORE** any person starts down range.

6. No target or shooter will be positioned in a manner that will cause the projectile to go anywhere other than into the bullet trap or berm/backstop.

7. There will be a specified "firing line" from which ALL shots will be fired.

8. There will be no handling of firearms behind the firing line if there is any person/s on the firing line.

5. CLAY TARGET CENTER (CTC) RANGE SAFETY REGULATIONS

PURPOSE: To provide for a safe place to shoot, a positive and family-oriented atmosphere, and encourage the traditions associated with Trap Shooting. Shoot Management may disqualify a contestant for violation of these Rules, and violations may also result in further disciplinary action. All shooters using the CTC ranges will sign in at the Range Office prior to driving to the CTC range. EXCEPTION: A scheduled event, where you will sign in on the event sheet.

REFERENCE: Amateur Trap Association Rule Book

1. It is the shooter's responsibility and management's responsibility to conduct a shoot in a reasonable and safe manner.

2. It is Shoot Management's responsibility to remove any competitor who is conducting himself/herself in an unsafe manner. (Repeat violators should be reported to the Board of Directors for further

action.)

3. It is Shoot Management's responsibility to instruct the trap help in the proper and safe conduct of their respective duties. (See Throwing Machine Safety: SOP Section 12)

4. All help must have a flag or other warning device to warn of any person(s) exiting from the thrower house. (see throwing Machine Safety SOP section 12)

5. All personnel on all CTC Ranges should be thoroughly instructed of the potential danger of the throwing machines (particularly the target throwing arm). (See Throwing Machine Safety) SOP Section

12) All shooters will sign in at the Range Office unless participating in a scheduled shoot at the CTC.

6. Movement and exposure on adjacent ranges and fields should be kept to the minimum. The entire range must go cold prior to any personnel going down range on either range.

7. The practice of tracking targets behind a shooting squad is unsafe disconcerting to the shooters and is not permitted.

8. Alcohol and drugs impair judgment and the ATA Rules pertaining to the usage of alcohol and/or drugs must be enforced by Shoot Management. Mohave Sportsman Club enforces a ZERO tolerance policy in regards to alcohol and drug use or impairment on all ranges and under all circumstances.

9. A gun which for any reason fails to fire as intended must be promptly cleared.

10. All guns must have the action opened and contain no live or empty shells at any time, except while the shooter is on the firing line. A break open gun's action may be closed when it is in a gun rack but it shall not contain a live or empty shell.

11. As a safety precaution test shots will not be permitted without prior clearance with the Range Safety Officer.

12. A contestant shall place a live shell in his/her gun only when on a post facing the field. In Singles and Handicap shooting he/she may place only one (1) live shell in his/her gun at a time and must remove it or the empty shell(s) before moving from one post to another. In Doubles shooting he/she may place two (2) live shells in his/her gun at a time and must remove both live or empty shells before moving from one (1) post to another. In changing from one (1) post to another. The shooter shall not walk in front of the other competitors.

13. Snap caps or recoil reduction devices may be excluded from the above only if colored a safety orange as to permanently identify them as not being a live or empty shell.

14. A contestant may hold his/her gun in any safe position when it is his/her turn to shoot. The contestant must in no manner interfere with the preceding shooter by raising his/her gun to point or otherwise create an observable distraction.

15. All firearms used by contestants must be equipped, fitted and utilized so as not to eject empty shells in a manner that substantially disturbs or interferes with other contestants.

16. All persons including competitor's referee/scorers and trap personnel must wear appropriate eye

and hearing protection while on the trap field. Failure to comply may result in disqualification.

17. No shooter shall be permitted to participate in any scheduled event while seated in or otherwise using a golf cart on the firing line. Single passenger conveyances are the appropriate means for participating should one require assistance due to permanent or temporary disability.

18. The practice of resting the muzzle of a shotgun on a shooter's toe is PROHIBITED.

19. Hand throwers must be used no further than the 16 yard line and not forward of the firing position and on the trap range only.

20. Shooters using the CTC ranges must ensure the range is clean and the firing positions are cleaned prior to departure.

21. All members that have been officially issued a door key to the CTC clubhouse have access to the CTC Range during normal shooting hours 7 days per week. All activity on the CTC Range will be conducted so as to not conflict with any shoots that are scheduled or held on a regular basis.

22. The CTC may sell punch cards but are prohibited from selling an MSC membership. Membership cards are only sold at the Range Office.

SCHEDULED SHOOT AND EVENT RULES:

1. A shooter may be disqualified for an event or for a whole tournament at any time by Shoot Management or at any time by the Board of Directors or such person as they shall designate for that purpose, or disciplined by the Board of Directors whenever the following prohibited conduct is brought to their attention:

- a. If in the opinion of Shoot Management or the Board of Directors the shooter disrupts the harmony of the shoot.
- b. Contestants not timely reporting for competition, including shoot-offs.
- c. If the shooter shoots at any place other than the regular firing line.
- d. If the shooter fails to shoot at his/her correct yardage.
- e. If the shooter has failed to have his/her Average Card punched for earned yardage at a prior shoot, and fails to report earned yardage at the time of any subsequent registration.
- f. If the shooter behaves in other than a sportsman-like manner such as physical abuse, verbal abuse or threats of any type directed to shoot personnel, other competitors, or any other person, whether on or off the shooting line, if such conduct occurs on gun club grounds and during any day when ATA registered trapshooting takes place.
- g. If the shooter interferes with the Shoot Management's procedures in conducting the shoot.
- h. If the shooter does not respond and report to the firing line in a timely manner when his/her squad is called to shoot.
- i. If the shooter does not abide by the Rules of the ATA, by the Rules set out by Shoot Management, and/or in the official program.

2. It is the responsibility and the required duty of Shoot Management to immediately remove and disqualify any contestant at any time during an ATA or other sanctioned tournament:

a. Who is under the obvious influence of alcohol or drugs before starting or during any event, sub-event, shoot-off or practice, or who consumes any alcoholic beverage or drugs during participation in any event, sub event or between events or sub events held on the same day including shoot-offs and practice. For purposes of this rule, "drugs" shall mean any illegal drug, and shall also mean any prescription medication if that prescription medication affects the judgment or conduct of the contestant to a degree that renders the contestant incapable of safely participating in the sport of trap shooting, whether during a registered event and/or tournament or practice shoot.

b. Who handles a gun dangerously on or off the firing line.

c. Who deliberately or carelessly violates gun safety precautions, Official Rules regarding safety, or in any manner endangers contestants, spectators, or club personnel.

3. Disqualification for a single event does not prevent a contestant from participating in other events in the same tournament and scores shot in other events are not affected. However, any disqualification pursuant to Rule 2. a. above shall include all events or practice on the same day after the time of disqualification.

4. If the infraction is severe the management may disqualify the contestant for the entire tournament and require him/her to leave the grounds.

6. ARCHERY RANGE REGULATIONS

PURPOSE: Archery can be an enjoyable and rewarding sport when common safety practices are followed. *IT CAN ALSO BE VERY DANGEROUS WHEN THOSE RULES ARE NOT PRACTICED.*

REFERENCE: North American Field Archery Association

ALCOHOLIC BEVERAGES-ABSOLUTELY NO ALCOHOLIC BEVERAGES OR DRUGS OR ANYONE UNDER THE INFLUENCE OF ALCOHOL OR DRUGS ARE ALLOWED ON MOHAVE SPORTSMAN'S CLUB MANAGED PROPERTY

1. The archery practice range bag targets (the "butts" adjacent to the pavilion) are open to members and guests at all times, except when closed for special events.

2. All children under the age of 16 shall be under the direct supervision of an adult at all times.

3. In the interest of safety, the 3D (Three Dimensional) archery course is to be opened and closed for bow shooting only by a trained range officer. Archery Range Officer training is given several times each year.

4. When using the range, all shooting must be done from the stakes toward the target at the end of that particular lane.

5. Never release an arrow when you cannot see where it will land; never "flight shoot" an arrow, never shoot straight up!
6. Never shoot a broken arrow, never notch an arrow on the bowstring until you are in a shooting position - remember at all times that a bow and arrow is a deadly weapon.
7. Shoot only arrows appropriately matched to the bow in use. Do not shoot wooden arrows from Compound Bows. The force may snap the lightweight arrow upon release causing injury to the shooter or bystanders. Never release any bow without an arrow, as damage can occur to the limbs, tip, string or person.
8. When going behind target butts to look for arrows, rest your bow on the target face to advise those coming up to shoot that someone is behind the target, if a bow is on the target face, do not shoot until the target is clear.
- 9 Do not stand directly behind any person pulling arrows from any target as an unintentional injury may result. All arrows found on the course must be returned to the "lost arrow" basket to be claimed only by the rightful owner.
10. Do not clutter up the range with trash, however small it may be: pick up the trash you find and dispose it in the provided trash cans.
11. Be extremely careful with cigarettes and matches in areas with dry brush. Carelessness can cause a major disaster to your sport and to the property.
12. Never touch another archer's bow or any equipment without the permission of the owner.
13. Protect your sport by being careful and sure of your target when you shoot.
14. In the interest of safety, members and guests should always walk the course in the direction of arrows, to and from the targets.
15. Firearms are prohibited on the archery range without express permission of by the board of directors.
16. Crossbows may be used at designated practice butts and at any time in accordance with the safety rules. Cock and load the bolt just prior to each shot.
17. Prior to any archer going down range, the range must be called "Cold," bows and arrows must be grounded, the safety cone be placed in the center of the range ahead of the firing line. Prior to commencing firing, archers shall ensure that the range is clear and only then shall the range be declared **“Hot.”**

BE CAREFUL - GOOD SHOOTING!

7. BLACK POWDER REGULATIONS

PURPOSE: The safety of personnel, and spectators requires strict self-discipline and the constant attention of everyone present to the careful handling of firearms at all times; on and off the firing line and when moving about the range area. Wherever such attention is lacking, it is the duty of range officers and other range members to enforce the range rules. It is the duty of all members to assist in such enforcement.

REFERENCE: National Muzzle Loading Rifle Association
National Rifle Association

1. Under no circumstances shall firing commence or continue on a Range where an unsafe condition exists.
2. **Alcoholic Beverages** Absolutely no alcoholic beverages or anyone under the influence of alcohol or drugs are allowed on Mohave Sportsman's Club Managed Property. All members and guests have a duty to assist in the enforcement of this policy.
3. **Disorderly Conduct** Disorderly conduct or intoxication is strictly prohibited on the range and anyone guilty of same will be expelled from the range.
4. **Smoking** **ABSOLUTELY NO SMOKING AROUND BLACK POWDER**
5. **Pan firings, caps and fouling shots** are to be discharged down range after notifying the Range Officer.
6. **Blowing down the Barrel is prohibited**, except via an offset blow tube. Firearms must be pointed up or downrange at all times. **ALL firearms are to be considered loaded. Unloaded Firearms** - Firearms will not be capped, primed or loaded until the command "**COMMENCE LOADING AND FIRING**" has been given. Firearms shall be capped and primed only when the shooter is on the firing line facing the target. All loaded chambers of a revolver must be capped prior to firing.
7. **Powder Horns and Flasks**- Never load directly from the Flask or Powder horn. Always use a powder measure. Loading from the flask or powder horn after shooting the firearm could result in blowing up the powder stored in it, possibly killing the shooter and or injuring bystanders.
8. **Loaded Firearms** - A firearm that has a charge in the chamber, barrel or cylinder shall be considered loaded. All firearms are to be carried to and from the firing line with the muzzles in a vertical position. Once on the firing line, all loaded firearms shall be pointed in the direction of the targets at all times.
9. **Cease Firing** - Any person will immediately command "**CEASE FIRING**" if any incident occurs which indicates possible injury to some living thing, should firing continue. In all other cases, the command will originate with the Range Officer.

10. **Clearing Misfires** -when available the, Range Officer must be notified immediately and before the clearing. "breaching" or "pulling" of a bore, barrel, projectile or charge may be attempted. Extreme caution must be used, including reasonable care to inform, but not disturb, neighboring shooters during the clearing of misfires. All clearing of misfires must be performed in such a manner that there is no danger to persons or property. Use of a CO2 dis-charger is permitted.

11. Policing Range: It is the duty of members to police the firing points range use. The Range Officer will supervise such policing and see that the firing points are kept clean.

Note: For safety sake, the ramrod should be marked to indicate the loaded and unloaded condition of the firearm. Do **not mix different grades of Black Powder or black powder substitutes as different pressures may result contributing to a dangerous situation. Under no circumstances shall modern smokeless powders be used with any black powder firearm.**

8. COWBOY SHOOTING RANGE REGULATIONS (S.A.S.S.)

PURPOSE: The safety of personnel, and spectators requires strict self-discipline and the constant attention of everyone present to the careful handling of firearms at all times; on and off the firing line and when moving about the range area. Wherever such attention is lacking, it is the duty of range officers and other range members to enforce the range rules. It is the duty of all members to assist in such enforcement.

REFERENCE: Version 26.2, Single Action Shooting Society, Inc. (SASS) dated JAN 2022
Version 27.3, S.A.S.S. ROI, Student Book dated JAN 2022

1. Access to the Cowboy Shooting Range shall be limited to matches, clinics and individuals who have successfully completed the mandatory orientation (**See Section 12**)

To Be Completed in conjunction with Cowboy Range Committee

9. Range Officer (Employee) and Range Safety Officer (Volunteer) Regulations

1. Definitions and Duties

CHIEF RANGE SAFETY OFFICER (CRSO) DUTIES & RESPONSIBILITIES:

The Chief Range Safety Officer (CRSO) shall have charge of the training and shall be in training and certification of all RSO's. The Club CRSO shall be appointed by the President.

The CRSO will be in charge of identifying qualified candidates requesting Range Safety Officer

Training and have the final approval of all candidates requesting training. After Club RSO Training, the CRSO will have a 90 day period to evaluate the new RSO. If within the 90 day's it is determined that the new RSO is not performing to NRA RSO Standards the CRSO will have the full authority to suspend or remove the RSO from duty.

The CRSO will conduct Range Safety Officer meetings for both employee and volunteer Range Safety Officers twice per year.

The Club CRSO will advise the board in the resolution of conflicts or concerns that involve safety on the range or Range Safety Officers and will provide that resolution to the Clubs Safety Committee or BOD if needed or requested. Ideally, the chair of the Safety Committee shall be a certified Chief Range Safety Officer and fulfill duties as Safety Committee Chair and Club CRSO simultaneously.

The CRSO will advise in the needed maintenance/repair of any equipment that is a deterrent to be safety, and when needed advise in the appropriate action be taken.

The CRSO will coordinate with the Club Range Chairs or Match Directors on which range(s) or events NRA Certified RSO's are needed and will certify candidates as needed.

The CRSO may develop range SOPs as directed by the BOD or Safety Committee. The CRSO shall also be responsible for the implementation of the Range Standard Operation Procedures or (Range Rules) at the direction of the BOD or Safety Committee.

The NRA requirement of an RSO's: "Must possess the Knowledge, Skills and ATTITUDES essential to organizing,conducting and supervising shooting activities and range operation."

CLUB RANGE OFFICERS:

Club Range Officers are employees of the Mohave Sportsman Club and are the direct representatives of the Board of Directors on the range. They shall be hired in accordance with the current Policies and Procedures Manual provisions regarding all employees of the Mohave Sportsman Club and additionally must acquire and maintain current status as a Certified Range Safety Officer with the National Rifle Association. RSO training shall be provided at no cost to the employee by the Mohave Sportsman Club and subsequent certification and re-certification costs shall be incurred by the Mohave Sportsman Club. Employed Range Officers must be qualified at the first available opportunity. Training time is paid time.

Club Range Officers shall stand scheduled watches as directed by the President and shall supervise the sign in process of all club members and guests and shall supervise recreational shooting in accordance with their duties as directed by the National Rifle Association Range Safety Officer Manual. Club Range Officers shall make themselves present on the ranges and observe to the best of their ability the safe and compliant use of ranges by members and guests.

Volunteer Range Safety Officers: Members may volunteer to serve as additional Range Safety Officers during times of high range usage. Volunteer Range Safety Officers shall work under the supervision of the on duty Range Officers or under the direction of Match Directors as needed to provide additional coverage during matches or times of high range usage.

Match Range Safety Officers: Each scheduled match or event must provide certified Range Safety Officers and Range Officers for their matches. Standards setting organizations dictate the qualifications for Match Directors/Range Officers and also reference Range Safety personnel requirements for their sanctioned matches. Match directors shall plan for and provide qualified candidates possessing the knowledge, skills and attitude to be certified as NRA Range Safety Officers for their matches. Certification costs shall be borne by the match organizers and volunteer RSO for NRA Certified Range Safety Officer training. On all scheduled events Range Safety Officers and Match Directors/Range Officers must be indicated on all match registration rosters.

As a part of the MSC Event Request process Range Safety Officers must be identified as well as Match Directors/Range Officers for the event. At each scheduled event it is the responsibility of the match directors to provide and designate the appropriate personnel to safely execute the match. This includes providing and designating Range Safety Officers and supervisory personnel on the rosters.

Range Safety Brief

The Mohave Sportsman Club uses the standard format for Range Safety Briefings as directed by the NRA Range Safety Officer Manual. As a part of the Event Request process Match Directors shall work with their Range Safety Officers to customize and publish a range safety briefing appropriate to the physical facility, the nature of firearms, ammunition and targets used and the stationary or mobile nature of the match to be conducted. All Range Safety Briefings shall be reviewed and approved during the Event Request process by the club CRSO prior to approval of the match or event.

10. Risk Management Program

1. The shooting sports are inherently safe sports and are among the safest sports because safety is a science and safety education is based upon validated analysis of risk. Risk management programs seek to identify and rectify or moderate any reasonable risk exposure. For this very reason the National Safety Council does not even keep statistics on shooting sports because the accident rates in both regulated sport hunting and the target shooting sports are so low. It is simply not worth their while to track that which does not present a risk to participants or the general public.
2. Risk management is the science of planning ahead for the uncertainties of potential loss. Losses can come in various forms: health and safety of persons; protection of facilities and equipment; and prudent, doctrinal actions. We live in a society where litigation is rife. Folks are quick to blame others for that which should be treated as a violation of what we consider to be common sense. But common sense is based upon knowledge and wisdom. Ask yourself how prevalent those virtues are in our contemporary society. Fault is often judged less on personal accountability and more upon ability to pay damages. As a consequence, we must anticipate and mitigate any potential claim by systematic programs to mitigate specific and general risk factors.

3. Risk Management is a four step process:

- Identify Risks
- Evaluate Risks
- Select an Approach to Deal with Risks
- Implement Approaches to mitigate risks

The first step, Identify Risks comes from both formal and informal supervisory actions like range inspections, equipment checks, facilities design (IAW NRA RANGE BOOK and governing agencies standards as well as building codes), and potential gaps in human knowledge and judgment. Effective instruction, inspection, education and supervision are the keys to identifying and mitigating risks. We can never eliminate risk. We take reasonable, science based steps to manage and mitigate risks.

The second step, Evaluating Risk means we assign probabilities and potentials to various aspects of our facilities, operations and people to prioritize our approach to risk mitigation. Start with the obvious, start with documented incident and injury reports and work from those verified risk to gaps in knowledge, skills and attitudes of your shooters. Learn from other organizations who share risk profiles with our organization. Learn from each other and share both knowledge and resources. There is no need to reinvent the wheel. By visiting other clubs and talking with their safety staffs we can share what works to mitigate risk and help each other.

The third step, Selecting an Approach must be guided to standards set by the organizations governing our sports. Look to the National Rifle Association (NRA); the International Hunter Education Association (IHEA); National Shooting Sports Federation (NSSF) and the many discipline governing associations such as the United States Practical Shooting Association (USPSA); Amateur Trap Association (ATA); and Single Action Shooting Society (SASS); and Civilian Marksmanship Program (CMP). These organizations further refine standards set by the three primary governing associations and tailor guidance to specific events and disciplines. Seek out and apply guidance from all of the aforementioned groups in order to build Range Standard Operating Procedures, Range Safety Rules and Policies and Procedures based upon tested and validated standards. Improvise at your won risk. Your best defense is based in the footnotes of your program. An aggressive inspection program based upon the aforementioned standards keeps our property and equipment safe. An aggressive training and education program keeps all persons in the chain of responsibility safe. The key words in any training program are KNOWLEDGE, SKILLS AND ATTITUDE.

The fourth and final step is Implementing the Approach. This is the final step where actions replace words. Actions must reduce or nearly eliminate risk; avoid risk, consciously accept some risk or transfer risk to someone else by delegation of both responsibility and authority. The key elements are acting effectively on inspection reports and incident reports. We act effectively by improving our facilities and equipment with safety as a top concern; training all participants and Range Safety Officers/Instructors/Coaches and Range Officers with the KNOWLEDGE, SKILLS AND ATTITUDES necessary to be both effective and safe participants in the shooting sports.

4. All persons using or supervising our facility assume reasonable risk in doing so and as a consequence must assume a reasonable level of responsibility while doing so. Any failure to fulfill any responsibility at any level is negligence. Failure to employ the proper KNOWLEDGE, SKILLS AND

ATTITUDE while participating in any event is negligence. By acknowledging our common responsibilities to act in accordance with both published Range Safety SOP's and Range Rules we accept responsibility for our actions.

5. Mohave Sportsman Club shall determine responsibility for negligence based upon published standards as previously referenced. We shall determine negligence in formal Executive Session offering rights to the accused in accordance with our Bylaws and Policies and Procedures. Both documents must adhere to both the current version of the Arizona Revised Statutes (ARS) as well as our license agreement with the Arizona Department of Game and Fish. In formal, executive session the board of directors will determine the following:

Did you have a responsibility to the injured party or property?

Did you fulfill your responsibility?

Was there an injury to the party or property to which you owed the responsibility?

Did your failure to fulfill the responsibility to the injured party or property cause the injury or damage?

6. In determining responsibility for negligence the Board of Directors must base their decision in the aforementioned standards setting organization which guide our Range SOP and Range Regulations. The primary questions for the Board decision revolve around nine central questions:

- (1) Did you properly plan the activity?
- (2) Did you provide proper instruction?
- (3) Did you properly warn of inherent risks? Range Safety Brief IAW Range SOP
- (4) Did you provide a safe physical environment?
- (5) Did you provide adequate and proper equipment?
- (6) Did you match the KNOWLEDGE, SKILLS AND ATTITUDE of your participants to your event?
- (7) Did you evaluate your participants for injury or incapacity?
- (8) Did you supervise the event closely and in accordance with published standards⁹
- (9) Did you both plan for and provide appropriate emergency assistance?

7. The final element of the Mohave Sportsman Club Risk Management Program involves insurance. Mohave Sportsman Club shall maintain Broad Form General Liability insurance from a reputable carrier. The minimum standards for coverage are provided in the current License Agreement with the Arizona Department of Game and Fish. See that document for the required coverage and types of insurance required. The club must also make sure any outside users such as matches and instructors provide adequate insurance for their events. Prior to the approval of any event Match Directors and Instructors must provide the Mohave Sportsman Club with proof of both current qualifications and insurance coverage. Those documents shall be maintained in the Range Office in the Red Binder entitled "Instructors" Instructors and outside groups must first obtain permission to hold events in accordance with the guidance published in MSC Policies and Procedures prior to making any commitments to hold events.

11. Member and Guest Conduct and Removal Policy.

Member and Guest Removal Policy are in accordance with the current edition of the Arizona Game and Fish Member and Guest Removal Policy.

Description: Under A.R.S. § 17-231 (b)(13), the Arizona Game & Fish Commission has the authority to adopt rules governing the operations of Commission-owned shooting ranges. This authority includes the ability of Range Officers to enforce Commission rules, remove violators from the range and refuse entry for repeat violations.

This policy covers the steps and actions to be taken when removing a customer from a Commission - owned range.

General Provisions: All customers of Commission - owned ranges are expected to act in a safe, civil, respectful and professional manner. Any customer that violates any range safety rule or acts in a threatening or intimidating manner may be asked to leave the facility. Repeated violations may result in the revocation of range privileges.

All Commissioned - owned properties shall post signs stating the above in a public place for all customers to see prior to shooting.

For other Commission - Owned Ranges: Licensees and their designees are authorized under this policy to ask a customer to leave the property. When a customer is asked to leave the facility, the following steps shall be followed:

1. Complete an incident report to be filed with the Club. The incident report should include the time, date, location, name of customer (where possible), witnesses and a brief narrative description of the incident.
2. Forward a copy of the incident to the Statewide Shooting Range Administrator via the email address ShootingRangeAdmin@azgfd.gov.
3. If a customer refuses to leave the facility, once so ordered, law enforcement shall be contacted and the individual trespassed.

Egregious Incidents at Commission - Owned Ranges: In the case of egregious incidents which may include: threats, intimidation, or assaults, the following steps shall be taken:

1. Notify law enforcement and ensure a report is filed.
2. Preserve as much evidence of the incident as possible, including videos, photographs or other recordings.
3. Collect detailed witness statements from customers and employees.

4. Notify Club President or other Licensee representative immediately.
5. Complete an incident report as detailed above.
6. Forward a copy of the incident report to the Statewide Shooting Range Administrator via the email address ShootingRangeAdmin@azqfd.gov.
7. Statewide Shooting Range Administrator will meet with the Branch Chief and Assistant Director to determine if the department will take further actions.

Persistent Issues: In cases where customers of all Commission owned ranges, including **BASF**, are involved in repeat violations of range rules, the following actions shall be taken:

1. Collect relevant reports and summarize the nature of the ongoing issues with the customer.
2. Refer the matter to the Range Manager or Statewide Shooting Range Administrator for review.
3. Range Manager or Statewide Shooting Range Administrator makes recommendation to Branch Chief and Assistant Director for revocation of shooting privileges at Commission owned ranges.
4. The customer is notified that he or she stands to have his or her range privileges revoked and may speak before the Commission in defense of their privilege to shoot.
5. The Department shall nominate a representative from the Shooting Sports Branch to present the evidence before the Commission as to the nature of the violations and make a recommendation before the Commission regarding the loss of range privileges for the customer.

The Commission shall issue a determination either affirming or denying the revocation of the customer's privileges, and, based upon the nature of the infractions presented; establish the duration for the revocation of shooting privileges.

Guest Policy:

Members in possession of a membership card may bring guests to the Mohave Sportsman Club. All guests must sign a waiver of liability and acknowledgement of the Range Rules forms at the Range Office prior to shooting. Guests will be asked by the RO staff if they have any questions concerning any of the rules prior to departing the Range Office. As a member, you are fully responsible for the conduct of your guests. As a member, your immediate family is always most welcome at any Club function or shoot. Please involve them and make your membership a family membership.

Public Access Policy;

Except for scheduled matches, clinics, and training classes - public access is restricted to

Rifle/Pistol Ranges 2 through 5 and 7 through 9 during the week and Ranges 2 through 10 on weekends.

The 1000 yard Range; 500 meter Range; Cowboy Range; Archery Range; Pistol Ranges 0 and 1; and the Shotgun Range are not to be used until an orientation form is signed for each Range and entered into the computer and membership card has been punched with the proper punch. Any activity at the CTC on normal non-shooting days -you must be in possession of a refillable card (Members Only) to shoot. Those without a card will be prohibited from using the CTC. Patterning of shotguns may be done on steel board on Range 6, if not being used by LE. **No buckshot or slugs.**

At no time will public guests be allowed on ranges other than those indicated, except, for scheduled events under the direct supervision of Range Officers, Match Directors or Instructors.

Prohibited Activities On Ranges For Which Removal Is Authorized;

1. Use, possession of or under the influence of alcohol or drugs (ARS 13 - 3102).
2. Violation of any Safety Rules of the MSC.
3. Violating directions of a Range Safety Officer.
4. Use of or possession of prohibited ammunition on certain ranges.
5. Use of a Range that has a Mandatory Orientation. Orientation forms that must initiated prior to being authorized to use.
6. Gross negligence or damage to any Range Facility (financially responsible).
7. Use or possession of *Tannerite* on range property.

Gross Negligence and Willful/Criminal Damage to MSC Property

All members and guests are financially liable for any damage caused to MSC property, targets or equipment while on MSC property.

1. An Incident Report will be made concerning any event with date, time and party(s) involved. Pictures should be taken.
2. MCSO should be contacted to make a report and trespassing of individual(s) involved.
3. MSC computer shall be flagged "WATCH" for each individual involved.
4. Copies of all reports placed in a package for court proceedings.

5. Range Coordinator (AZGFD) appraised of the situation.
6. Court papers for reimbursement of damages.
7. AZGFD to ban individuals from ranges.

12.1 Range O and 1 Steel Range Orientation:

(These rules are in addition to the standard range rules.)

1. Pistols in Pistol calibers only. **NO pistols with rifle caliber ammunition.**
2. **No** rifles (Exception: Pistol caliber carbine & .22 rimfire).
3. **No** Shotguns.
4. **No** rifle magnum, hollow point, tracer, steel core, armor piercing or bi-metal ammunition.
5. **No** shooting from multiple lanes or stages at the same time. Only **ONE SHOOTER** may shoot at a time on this range.
6. **No** moving of targets. (Exception: Laying down or standing up of other stages as designated for that stage.)
7. **All targets** must be shot at minimum distance of 21 feet (7 yards).
8. **Shooters** must shoot from "stage specific" shooting boxes. (There are 6 official Steel Challenge stages set on this bay.)
9. **First shooter** has choice of lane/stage.
10. **All rounds** must impact target or back stop.
11. **No** shooting into the ground or at rocks, bottle, cans, etc.

Name:		Member#	
Signature:		Date:	

RSO/MD:		Orientation Completed:	
Signature:		Date:	

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12.2

1,000-yard Orientation:

These are in addition to the standard range rules.

1. All targets must be at zero berm (back stop).
2. All rounds must impact targets or zero berm (back stop).
3. Must place shooter downrange sign in roadway when going down range.
4. You must shoot at a minimum of 300 yards.
5. First shooter has choice of the distance used, if shooter is using the 600-yard position all shooters must shoot from 600 yards.
6. **No** handguns (exception: bench rest handguns).
7. 50 BMG can only be fired from the 1,000-yard firing line.
8. **No** shotguns.
9. **No** incendiary, tracer, green tip, steel core, armor piercing or bi-metal ammunition.
10. **No** shooting into the ground or at rocks, bottle, cans & etc.
11. Wood frame targets must be in down position, locked, paper targets removed & placed in trash can on pad, before leaving range.
12. Downrange sign removed from roadway before leaving.

Name: _____

Member# _____

Sign: _____

Date: _____

RSO/MD name: _____

Orientation completed. Y N

Sign: _____

Date: _____

12.3

500 Meter Range Orientation: These are in addition to the standard range rules.

1. All targets must be at the 200-300-385-or 500-meter back stops.
2. All rounds must impact targets or 200- 300- 385- or 500-meter back stops.
3. You must place shooter downrange sign when going down range.
4. You can only shoot from the pad (firing line).
5. First shooter has choice of the lanes.
6. **No** handguns (exception: bench rest handguns).
7. **No** 50BMG
8. **NO** caliber having a muzzle velocity of 3,200 feet per second or higher. The shooter is responsible for knowing the velocity of the ammunition they are using.
9. **No** shotguns.
10. **No** incendiary, tracer, green tip, steel core, armor piercing or bi-metal ammunition.
11. **No** shooting into the ground or at rocks, bottle, cans & etc.

Name: _____

Member# _____

Sign: _____

Date: _____

RSO/MD name: _____

Orientation completed. Y N

Sign: _____

Date: _____

12.4

Cowboy Action Center Orientation: These are in addition to the standard range rules.

1. All rounds must impact targets or back stop.
2. **NO** moving of targets.
3. Minimum shooting distances: Handguns 7-10 yards, rifle 13-50 yards, and shotguns 8-16 yards.
4. Revolver/pistols and rifles in pistol calibers only. **NO** rifle calibers.
5. Pistol and rifle ammunition must be all lead bullets. Molydisulfide coated or polymer coated are acceptable. **NO** jacketed, semi-jacketed, plated, gas checked, or copper washed bullets. **NO** magnum or high velocity ammunition.
6. Shotguns ammunition can be **NO** larger than #6 lead bird shot. **NO** steel shot or plated shot. **NO** magnum or high velocity loads.
7. First shooter has choice of bay / lane.
8. No shooting into the ground or at rocks, bottle, cans & etc.

Name: _____

Member# _____

Sign: _____

Date: _____

RSO/MD name: _____ Orientation completed. Y N

Sign: _____ Date: _____

12.6 Archery Range Orientation:

These are in addition to the standard range rules.

1. ALL children **MUST** be under **ADULT** supervision at **ALL TIMES**.
2. **ALWAYS** leave a visible bow or person at the shooting stake or **IN FRONT** of the target when looking for arrows.
3. **NO** crossbows, broad heads or firearms allowed on range.
4. **NO** overhead drawing.
5. **NO** possession of or use of alcohol or drugs is allowed.
6. No littering on the Range! Pack it in/Pack it out.
7. Smoking is allowed in parking areas only.
8. Range is to be shot counter-clockwise **ONLY**.
9. Stay on the road or trail and within shooting lanes - **NO** cross-country travel.
10. Practice range will be **CLOSED** during organized shoots.
11. Slow groups **MUST** step aside to let any group waiting behind to shoot through.
12. **ALL** archers in a group, shoot and score **TOGETHER**.
13. **NO** pulling or scoring of arrows until **EVERYONE** in the group has shot.
14. Start shooting from the stake **FURTHEST** from the target, then shoot stakes in order, walking towards the target, (as needed for various ages and styles).
15. Shoot **ONLY 2** arrows per target (unless otherwise directed).
16. Targets# 1-10 are on the permanent 3D Roving Range.

Name: _____

Member# _____

Sign: _____

Date: _____

RSO/MD Name: _____

Orientation completed: Y N

Sign: _____

Date: _____

13. Instructor and Instruction Policy

1. Instructors are categorized in two ways at Mohave Sportsman Club. First, there are Club Instructors working as instructors for club training events and operating as agents, either volunteer or paid of the Mohave Sportsman Club. Club Instructors support scheduled training events sponsored by the Mohave Sportsman Club in support of the mission of Mohave Sportsman Club. These include instructors certified by the National Rifle Association who provide NRA courses as well as any National Muzzle Loading Rifle Association (NMLRA) instructors. These are nonprofit courses sponsored by the Club.
2. For profit instructors work independently of the Mohave Sportsman Club to provide for profit classes. Instructors operating under the small business, for profit instruction model must conform to any business licensing requirements in Mohave County to operate as such. They must be members in good standing of the Mohave Sportsman Club to use this facility and must provide current copies of certifications to conduct specific classes as well as a copy of their instructor insurance policy. These certifications and insurance policies will be maintained in the Green Book, Instructors and Coaches kept in the Range Office. Prior to approving private, for profit training of any kind the Chief Range Safety Officer will review and approve the event request and the appropriate certifications and insurance policies to ensure compliance. In all cases the Mohave Sportsman Club must be named as an 'also insured' on the policy.
3. Under no circumstances will any private entity use the Seven Mile Hill Shooting Range without providing proper proof of certification and insurance.
4. Mohave Sportsman Club maintains two binders in the Range Office. The Red Binder contains all Range Safety Officer and Range Officers operating at the club. This includes NRA RSO Certifications as well as certifications for all event Range Officers, i.e. CMP, AZ DFG HEI, USCCA, USPSA, ATA and SASS. The second book, the Green Binder contains the certifications and insurance declarations of all Instructors and Coaches operating at Mile Seven Mile Hill Shooting Range. This shall include NRA, Arizona Department of Game and Fish Hunter Education Instructors, and other certifying organizations such as USCCA, SASS, ATA, and the Civilian Marksmanship Program (CMP).
5. Persons attending training classes and events at Mohave Sportsman Club shall pay range fees in accordance with the current fees imposed on matches. For Profit Instructors shall reserve ranges in advance and shall pay a fee of \$50.00 per range per four hour training period. For club instructional programs range fees may be waived by the board of directors. This shall include programs such as youth programs, women's shooting clinics, Women on Target and First Shots programs sponsored by the Mohave Sportsman Club.

14. Law Enforcement Range Use Procedures

Range Availability

1. Law enforcement agencies will have priority scheduling of Bays 6 & 10 year round on Monday through Friday.
 1. For large and special events the Mohave Sportsman Club may schedule events with a higher priority than law enforcement
 2. On dates and times not previously scheduled by law enforcement, Bay 6 and 10 will become available for public use or scheduling by others for each month on the 15th of the prior month.
 2. The Clubhouse is available for classroom training on an as needed basis.
 3. Other ranges and parts of the facility are available for law enforcement training provided that scheduling needs are communicated and approved by the Mohave Sportsman Club.
 1. Specialized training such as but not limited to decision shoots, simulations training, and chemical munitions training will be encouraged to take place during non-business hours.
 4. All range use by law enforcement must be scheduled.
 1. Individual law enforcement officer use of the range
 2. In the case that an officer must use the range in an official capacity, the law enforcement agency must schedule the range as per the law enforcement scheduling procedure.
 3. Any law enforcement officer using the range in an unofficial capacity must follow all policy and procedures required of the general membership or shooting public
2. Scheduling Procedures
1. All range scheduled events must provide the following information:
 1. Name of Law Enforcement Agency
 2. Name of the Agency's Training Instructor or Authorized Person
 3. Contact Phone Number
 4. Email Address
 5. General Training Description
 2. An online calendar of all scheduled law enforcement range use will be maintained by the Mohave Sportsman Club.
 1. The calendar can be viewed on the website.
 2. The law enforcement calendar will not be available to be viewed by the public.

3. Communication

1. The primary means of communication will be via e-mail to the dedicated e-mail address for all law enforcement agencies: le@mohavesportsmanclub.org. This address shall only be used for law enforcement scheduling communications and shall not be published on the club web site. Secondary communication shall be by telephone to the Range Office at 928 753 8038.

15. Equipment and Range Materials

1. All MSC equipment can be used by members for work on the range. They are not to be taken off property. Before close of business on the day of use they are to be brought back to the staging area where they were taken from. This is to include but not limited to: golf carts, trailers, all tools, tractor, and any range vehicle. They need to be returned cleaned and any damage needs to be reported to Range Safety Office. All keys for equipment are to be signed out and signed back before close of business on day of use.

SECTION 16. RANGE S.O.P. – Collection of Range Fees.

REGULAR SHOOTING EVENTS:

1. Each shooting event must have a roster with the following:
 - a. All names of participants and whether or not they are members of the MSC.
 - b. Fees based on membership, i.e.: Member \$5.00; non-member \$10.00.
2. Roster to be turned-in after event to the Range Office.
 - a. Number of shooters and fees collected should match.
 - b. Enter into POS prior to end of shift.

SPECIAL SHOOTING EVENTS:

These events cover CCW, Girl With A Gun, Bonsai MG Shoot, etc.

1. Roster with participants and applicable shooting fee.
2. Same as above.

CLAY TARGET CENTER (CTC) EVENTS:

1. **There are three (3) distinct shooting classes**, i.e.:
 - a. Members at \$5.00 per round of 25 clays.
 - b. Non-Members at \$5.00 per round of 25 clays.
 - c. (NOTE:) Non-Members are required to pay a \$15 daily use fee.
 - d. Youth at \$4.00 per round of 25 clays.
 - e. Fees are effective as of 11 JUL 2024.
2. Members and non-members roster will comply with Item 2 above.
3. Youth Shooter coaches will hold rosters until the end of the month.

4. Month-end is the cut-off and rosters with the proper fees will be turned into the Range Office so we have an accurate accounting of the Youth Shooter Program for the Treasurer before the monthly evening meeting.

THERE'S NO EXCUSE TO NOT COMPLY WITH THIS DIRECTIVE.

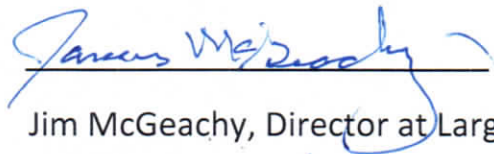
This is the edited and amended Standard Operating Policy and Procedures of the
Mohave Sportsman Club (MSC).

Voted on and approved by the Board of Directors listed below, on September 12,
2024.

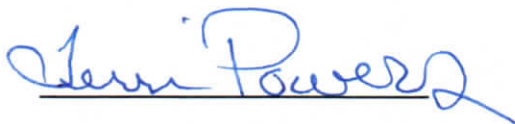
This supersedes and are the policies going forward from this date.



Fred Bunge, President



Jim McGeachy, Director at Large



Terri Powers, Secretary



Stan Snow, Director at Large



Vicki Holm, Treasurer



Craig Severence, Director at Large

Don Martin, Government Liaison